

# SPRING GARDEN TOWNSHIP

340 TRI HILL ROAD  
YORK, PA 17403-5709



PHONE NUMBER 717.848.2858  
www.springgardentwp.org

## BOARD OF COMMISSIONERS BUSINESS MEETING AGENDA JANUARY 08, 2025 – 6:30 PM

### PUBLIC AGENDA

#### I. Call to Order / Pledge of Allegiance

Executive Session was held on January 8<sup>th</sup> for the purpose of reviewing legal matters.

##### A. Presentations

1. Recreation Department / Commission – Roberta Boffo

##### B. Public Comment

##### C. Business Meeting Minutes

1. **ACTION:** to approve the December 11, 2024 Business Meeting Minutes.

##### D. Finance

1. **ACTION:** to accept the December 2024 Treasurer's Report and Bank Transactions.

##### E. Subdivision / Land Development

1. **45-Day Waiver Request: Lot 78 - Inch & Company**

A 45-day extension to March 27, 2025 to meet conditions of recording. This will be the tenth time-extension waiver request.

**ACTION:** to approve a 45-day time extension for Lot 78 to March 27, 2025.

##### F. Old Business

1. **Comprehensive Plan Discussion Group "Advisory Committee" – FYI**

Survey results were shared at the December 16<sup>th</sup> Open House and are available on the Comprehensive Plan page on the Spring Garden Township website. Spring Garden will not have a January meeting. For those that were unable to attend the Open House the survey results are available to view and to submit comment online.

2. **Mill Creek Trail and Greenway – Grant and Easement Status Update**

3. **Fire Station 892 on Indian Rock Dam Road**

- i) **Requests of Proposals - Funding Consulting Services and – Government Relations Services**

**ACTION:** to approve and distribute RFPs for funding consulting services (grant writing and management) and government relation services (lobbying).

- ii) **Request for Payment – MW Studios Invoice 24-156-01**

**ACTION:** to approve payment in the amount of \$3,900 to MW Studios using unbudgeted funds from the Building Improvement Fund.

4. **Ordinance Drafting to Establish an Advisory Recreation Commission**

The Recreation Commission would be responsible for advising the Board of Commissioners on the maintenance, operation, and equipping of Township parks, recreation areas, and facilities. The Recreation Commission could be a five (5) member advisory board appointed by ward by the Commissioners. The Recreation Commission could also be responsible for updating the Comprehensive Recreation, Parks, and Open Space Plan.

**Direct:** staff on the make up to the advisory Recreation Commission, and to request letters of interest for Recreation Commission members.

**Motion:** to appoint a commissioner as a Recreation Commission Liaison.

5. **Police Merger with York County Regional Police Department (YCRPD)**

Final versions of the Intergovernmental Cooperation Agreement (ICA), the Memorandum of Understanding (MOU), and Lease Agreement are under review. The ICA ordinance will be advertised, and the Board will vote on the merger documents at the 02/12/2025 BOC Business Meeting.

Anyone wishing to speak during the designated public comment periods regarding items not on the agenda or about any agenda item at the time designated by the President Commissioner should use the podium. Public meetings of the Board of Commissioners may be audio recorded for the purpose of assisting in the preparation of the meeting minutes; recordings are not public record and will be destroyed following adoption of the meeting minutes. Public meetings may be live streamed on YouTube.com

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## 6. YorkLogistics/Dermody – E Boundary & S Albemarle Ave.

The Boundary Avenue portion of the I-83 Logisticenter was paved without all of the required inspections. To address this, it has been proposed to the developer to extend the maintenance bond period beyond the typical 18 months to 36 months.

## G. New Business

### 1. 2025 Street Project – Liquid Fuels

The 2025 Street Paving Project and the 2025 Street Materials Contract must be bid and require the Board's approval to advertise. Bids will be awarded at the 02/12/2025 meeting.

**ACTION:** to approve advertisement to seek bids for the 2025 Streets Paving Project and Materials Contract.

## H. Commissioner Constituent Representation

### 1. Commissioner Detwiler, Ward 1

### 2. Commissioner Rooney, Ward 2

i) Tri Hill Municipal Building Open House

ii) Mill Creek 2025 Clean-Up

### 3. Commissioner Gray, Ward 3

### 4. Commissioner Herrold, Ward 4

### 5. Commissioner Gwilt, Ward 5

## I. Township Consultant, Contracted Services, Departments

### 1. Township Consultants

i) Solicitor

ii) Engineer

iii) Fire Department / York Area United Fire and Rescue

a) YAUFRR Charter Agreement – Proposed Changes

### 2. Township Administration

i) Manager

ii) Zoning and Codes Enforcement

iii) Public Works

iv) Police

a) Police Policy Updates

1) Resolution 2025-01 Police Policy: Prisoner Search and Escort

Resolution 2025-02 Police Policy: Field Training Program

**ACTION:** to approve Resolution 2025-01 – Prisoner Search and Escort and Resolution 2025-02 – Field Training Program.

2) Ogontz Street Parking – 500 Block

## J. Public Comment

## II. Adjourn

**ACTION:** to adjourn.

### Township Consultants and Contracted Services

Engineer (David Davidson, P.E./C.S. Davidson, Inc.)  
Solicitor (Attorney Jason Sabol/Stock and Leader)  
York Area United Fire & Rescue (Chief Daniel Hoff)  
Finance (Krista Gardner/SEK, CFO)

### Township Administration:

Township Administration/Manager (Luther C Wike Jr)  
Police (Acting Chief Adam Zimmerman)  
Zoning/Code Enforcement (Dawn Hansen, Zoning Ofc.)  
Public Works (Craig Ruhl, Superintendent)

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