

**Spring Garden Township Master Fee Schedule
York County, Pennsylvania**

<u>Code Section</u>	<u>Subject</u>	<u>Fee</u>
Financial	Returned check (per check)	\$ 30
Chapter 82	Tax Collection	
§ 82-3	• Duplicate Real Estate bills	\$ 5
	• Duplicate receipts	\$ 5
	• Account history reports	\$ 5
§ 82-4	• Tax Certifications	\$ 20
Chapter 100	Alarms (Article II)	
§ 100-15	• False alarms, per year	1 st , 2 nd , and 3 rd no charge
		4 th and 5 th false alarms \$ 30
		6 th through 10 th alarms \$ 60
		11 th and subsequent alarms – per alarm \$120
Chapter 120	Building Construction	
§ 120-5	• Building Permit	\$35 min.; \$15 per \$1,000 of estimated construction cost after initial \$3,000 construction cost
§ 120-18	• Administration and enforcement of UCC	Per 3 rd -party fee schedule
§ 120-20	• Plumbing license	
	New master plumber license application	\$ 50
	New journeyman	
	License	\$ 25
	Application	\$ 25
	License renewal	
	Prior to January 1 of license year	
	Master plumber	\$ 40
	Journeyman	\$ 20
	After January 1 of license year	
	Master plumber	\$ 50
	Journeyman	\$ 25
	Inactive/retired master plumber or journeyman	\$ 5
	• Permit for installation of plumbing	\$ 30
	• Inspection fees are to be charged in accordance with the fee schedule submitted by the Third-Party Inspection Agency	
	• Uniform Construction Code residential inspection fees are established by the Third-Party Inspection Agency	
Chapter 135	Fees	
Article I, Schedule of Fees for Collection of Claims		
§ 135-1	• Attorney's fees	
	▪ 30-day collection letter to a single owner of a property. The collection letter fee shall include cost of postage and will be assessed to an owner of a property for each occurrence of a delinquency for which a collection letter was sent to the owner	\$25, plus an additional \$25 for each additional owner notification thereafter

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York County, Pennsylvania**

	<ul style="list-style-type: none"> ▪ 10-notice letter. The collection letter fee shall include cost of postage and will be assessed to an owner of the property 	\$ 18 per notice
	<ul style="list-style-type: none"> ▪ Drafting and filing of municipal claim 	\$250, plus filing costs
	<ul style="list-style-type: none"> ▪ Title search 	\$250 per search
	<ul style="list-style-type: none"> ▪ Writ of Scire Facias 	\$125, plus filing costs
	<ul style="list-style-type: none"> ▪ 10-day notice of default 	\$ 50
	<ul style="list-style-type: none"> ▪ Response to affidavit of defense filed by delinquent owner(s) 	\$190 per hour
	<ul style="list-style-type: none"> ▪ Judgment document (inclusive) <ul style="list-style-type: none"> a. Praecipe of Judgment b. Notice of filing judgment c. Affidavit of nonmilitary service 	\$150 plus filing costs
	<ul style="list-style-type: none"> ▪ Sheriff sale execution documents (inclusive) <ul style="list-style-type: none"> a. Praecipe for Writ of Execution b. Rule 3129 notice c. Affidavit of Service to lienholder d. Notice of Sheriff sale e. Preparation of property description f. Completion of applicable Sheriff's forms 	\$400 plus filing costs
	<ul style="list-style-type: none"> ▪ Attorney attendance at Sherriff Sale 	\$500
	<ul style="list-style-type: none"> ▪ Preparation of statement of value post Sheriff's sale 	\$ 50
	<ul style="list-style-type: none"> ▪ Preparation of motion for alternative service 	\$200 plus cost of notice
	<ul style="list-style-type: none"> ▪ Satisfaction of municipal claim 	\$ 50
	<ul style="list-style-type: none"> ▪ Agreement for a payment plan 	\$100
Chapter 147	Fireworks	
§ 147-4	<ul style="list-style-type: none"> • Application Fee 	\$100
	<ul style="list-style-type: none"> • Fire Department coverage during display 	\$500
Chapter 151	Floodplain Management	
§ 151-17	<ul style="list-style-type: none"> • Refer to application for building permit fee 	
Chapter 158	Garage and Yard Sales	
§ 158-6	<ul style="list-style-type: none"> • Permit Fee 	\$ 5
Chapter 165	Housing and Property Maintenance (per unit)	
§ 165-22	<ul style="list-style-type: none"> • Annual rental licensing and inspection fee 	\$200
	<ul style="list-style-type: none"> • Late fee (per unit) if filed after January 31 annually 	\$ 50 + annual license fee
	<ul style="list-style-type: none"> • Subsequent inspection fee 	\$ 85
	<ul style="list-style-type: none"> • Cancellation of inspection fee 	\$ 85
	<ul style="list-style-type: none"> • No-Show fee 	\$ 25
§ 165-23	<ul style="list-style-type: none"> • Tenant change inspection 	\$ 85

Spring Garden Township Master Fee Schedule York County, Pennsylvania

Chapter 172	Insurance	
§ 172-7	<ul style="list-style-type: none"> • Municipal activities or services provided pursuant To Act 98 of 1992, including issuance of certificates and bills, performance of inspections and opening Separate fund accounts 	As established by the Board of Commissioners from time to time by resolution
Chapter 178	Junkyards	
§ 178-2	<ul style="list-style-type: none"> • Application/License Fee 	\$200
Chapter 195	Mobile Homes	
§ 195-2	<ul style="list-style-type: none"> • Inspection fee (new or renewal permit) 	\$ 35
§ 195-15	<ul style="list-style-type: none"> • Permit for removal 	\$ 35
Chapter 226	Peddling, Soliciting, and Transient Retail Sales	
§ 226-3	<ul style="list-style-type: none"> • License Fee 	\$100
Chapter 232	Portable Storage Units; Roll-Off Dumpsters	
§ 232-2	<ul style="list-style-type: none"> • Permit Application 	\$100
Chapter 238	Public Entertainment	
§ 238-3	<ul style="list-style-type: none"> • Permits (as established by resolution) <ul style="list-style-type: none"> ▪ All shows, circuses, menageries under canvas, per day ▪ Carnivals, per day ▪ Other public entertainment or shows for which an admission is charged <ul style="list-style-type: none"> ○ Per day (held for less than 1 week) ○ Per week (held 1 or more weeks) 	
§ 238-11	<ul style="list-style-type: none"> • Application fee (based on number of anticipated attendees) <ul style="list-style-type: none"> ▪ 1 to 500 persons ▪ 500+ persons • License Fee <ul style="list-style-type: none"> ▪ 0-5 acres ▪ 5+ acres 	\$150 per day Additional \$10/day/100 persons \$150 per day \$100/acre/day or fraction thereof
Chapter 250	Sewers and Sewage Disposal	
§ 250-4	<ul style="list-style-type: none"> • Sewer Use Permits 	
	Refer to § 250-132	ON-LOT SEWAGE ENFORCEMENT for Fees
§ 250-27	<ul style="list-style-type: none"> • Connection fee 	\$1100.00
	<i>Connection fee is only charged when connecting to a Township-constructed lateral, and no front-foot assessment was charged. This is charged in addition to the tapping fee.</i>	
	<ul style="list-style-type: none"> • Tapping fee 	\$800
	<i>Connection to public sewer and charged per EDU.</i>	
§ 250-31	Sewer treatment and maintenance charges (EFFECTIVE 2nd QTR BILLING 2025 – per budget).	
	<ul style="list-style-type: none"> • Maintenance, per quarter 	\$103.60
	<ul style="list-style-type: none"> • Residential 	
	Treatment and transportation, per quarter	\$172.67

Spring Garden Township Master Fee Schedule York County, Pennsylvania

- Commercial

Treatment and transportation, per quarter	\$241.50 plus \$2.17 for ea. 1,000 gal. of sewage over 31,800 gal./qtr.
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- Industrial

Treatment and transportation, per quarter	\$271.69, plus \$2.29 for ea. 1,000 gal. of sewage over 31,800 gal./qtr.
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The following rates are in effect until the second quarter billing and expire on March 31, 2025.

Sewer treatment and maintenance charges (EFFECTIVE 2nd QTR BILLING 2022 – per budget)

- Residential

Treatment and transportation, per quarter	\$164.45
Maintenance, per quarter	\$ 98.67
- Commercial

Treatment and transportation, per quarter	\$230, plus \$2.07 for ea. 1,000 gal. of sewage over 31,800 gal./qtr.
Maintenance, per quarter	\$98.67 per quarter
- Industrial

Treatment and transportation, per quarter	\$258.75, plus \$2.18 for ea. 1,000 gal. of sewage over 31,800 gal./qtr.
Maintenance, per quarter	\$121 per quarter

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| § 250-33 | • Certifications of any sewer rental or charge account | \$35 |
| § 250-52 | • Permit and Renewal of permit for Jiffy John | \$ 10 |
| § 250-62 | • Grinder pump permit fee | \$ 60 |
| | Applicant will be invoiced for actual engineering fees | |
| § 250-97 | Grinder Pump/Sewage Ejection Pump permit (Res. 2005-11) | \$ 60 |
| | Applicant will be invoiced for actual engineering fees | |
| § 250-132 | ON-LOT SEWAGE ENFORCEMENT | |
| | • Sewage Permit Applications | |
| | ▪ New on-lot system, Repair, Modification | \$363 |
| | Repair in this category shall be limited to septic tank replacement or absorption area replacement. Modification in this category shall be limited to expansion or enlargement of an existing absorption area. | |
| | ▪ Repair, Modification, or Temporary Holding Tank | \$248 |
| | Includes replacing broken pipes, installing new pipes, tank replacement, pump modification, or adding hardware that changes the treatment process from anaerobic to aerobic. | |
| | ▪ Minor Repair Permit. | \$165 |
| | Includes minor repairs that include the following: baffle replacement , riser installation, pipe repair, float controls, replacing cracked lids, gas deflectors/solid retainers. | |
| | • Soil Profile Description (Probe) | |
| | ▪ 1 st probe | \$165 |
| | ▪ Each additional probe on same site | \$154 |
| | • Percolation Test | |
| | ▪ Holes dug by applicant | \$451 |
| | ▪ Holes dug by Sewage Enforcement Officer | \$451 |

Spring Garden Township Master Fee Schedule York County, Pennsylvania

- Planning Activities and related work, not covered by the above schedule of fees, will be billed at the rate of \$115.50 per hour. These fees will first be collected from the applicant and reported on the monthly report, labeled planning.
- Field Work, Inspections, Plot Plans, Letter for Real Estate Transactions \$115.50
- Request for Septic Tank Pumping Interval Extension \$137.50
- Holding Tank – One Annual Inspection, Report and Tracking \$143
- Inspections of construction of on-lot septic systems, investigation of malfunctions, enforcement activities and related work not covered by the above schedule of fees will be billed at the rate of \$115.50 per hour.
- OLM Inspections per Ordinance requirements. \$148.50
One inspection and 2 hours of administration included

Chapter 260 Solid Waste, Article II Fees and Charges for Collection

- § 260-4 • Collection of refuse/garbage and recycling*
Fees per contract with contracted hauler and subject to increases based on York Solid Waste Authority
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|---------|--|--------------------------|
| § 260-5 | • Quarterly administrative fee per customer/qtr. | Per contract with hauler |
| § 260-8 | • Extra refuse bag | Per contract with hauler |
| | • Certification of refuse charge account | Per contract with hauler |
| | • Penalty (Ord. 2015-01) | Per contract with hauler |
| | • Civil suit (Ord. 2015-01) | Per contract with hauler |

Chapter 262 Special Events

- § 262-4 Application fees
- First Amendment Activity
Fees established by Board of Commissioners from time to time
 - Other Special events application fee \$ 50 (Res. 2012-08)
- § 262-6 Cost recovery fees
- Emergency Services/First Responders
 - Police Officers (2-hr. min./officer) Fees per applicable overtime compensation rate + ancillary employment costs
 - Police Vehicles - cruiser and pickup trucks Refer to Police Contracted Services
 - Rolling closure (parades, marches, etc.) \$ 25/hr./vehicle
 - Special events requiring an officer(s) at the front & back of the event
 - Fewer than 100 participants – 2 officers required plus one vehicle for each officer (one at front and one at back of the event); 4 hr. minimum applies per officer
 - More than 100 participants – for each additional 200 participants, an additional officer and police care will be required; 4 hr. minimum applies per officer
 - Each vehicle required Refer to Police Vehicles
 - York Area United Fire and Rescue (YAUFR) Equipment rates as follows or as updated by FEMA
 - Engine truck \$173.47/hr./truck
 - Ladder truck \$220.55/hr./truck
 - Ambulance \$ 48.32/hr./ambulance
 - Mobile Command Post \$106.68/hr./per post
 - Firefighter/EMT Fees per applicable overtime compensation rates + ancillary employment costs
 - Fire Officer Fees per applicable overtime compensation

Spring Garden Township Master Fee Schedule York County, Pennsylvania

	<ul style="list-style-type: none"> ○ Command Officer • Public Works labor & equipment 	rates + ancillary employment costs Fees per applicable overtime compensation rates + ancillary employment costs Refer to Public Works Dept. Labor and Equipment
Chapter 265	Stormwater Management	
§ 265-402	Review of Stormwater Management Plans (SWM)	(Res. 2016-12)
	Township shall invoice the applicant for actual costs, fees, expenses, administrative time, and consulting fees incurred by the Township in addition to review fee	
	• Projects 500 to 2,000 sq.ft. in size	\$300
	• Projects over 2,000 sq.ft. in size	\$700
§ 265-404	Revision of Stormwater Management Plans	As established by Resolution
§ 265-405	Plan reviews, permit issuance, and inspection for subdivision/land development or building permit application for construction of stormwater management facilities	As established by Resolution
§ 265-902	Stormwater Management BMP Inspection	\$100 ea. SWM BMP inspected
Appendix C	Fee in-lieu of compliance, per sq.ft. of impervious surface added to the property	
	• First 0-500 sq.ft. of impervious area	\$0.50 per sq.ft.
Chapter 270	Streets and Sidewalks, Article II-Street Excavations	
§ 270-9	• Permit Fee	\$ 75
	• Inspection fee, per visit	\$100
	• Supplementary application for additional work	\$ 75
	• Degradation fee	0 - 5 sq yd \$75/sq yd 6 - 10 sq yd \$60/sq yd 11– 15 sq yd \$45/sq yd 15+ - unknown \$30/sq yd
Chapter 275	Subdivision and Land Development	
§ 275-38	• Fee in lieu of dedication of open space or recreation site	\$2,500
	Fee is applied for each lot or dwelling as shown on the final plan	
§ 275-53	• Inspection of improvements	Actual cost
§ 275-67	• Subdivision Plan submission fee (Residential)	\$500, plus \$10/acre
	Plan submission fees in addition to actual costs for engineering and legal review	
	• Land Development Plan submission fee (Residential)	\$500, plus \$10/acre
	Plan submission fees in addition to actual costs for engineering and legal review	
	• Minor Subdivision Plan submission fee (3 lots or less with no public improvements)	\$50
	Plan submission fees in addition to actual costs for engineering and legal review	
	• Subdivision and/or Land Development Plan submission fee (Commercial/Industrial)	\$750, plus \$20/acre
	Plan submission fees in addition to actual costs for engineering and legal review	
	• Plan review fee	Actual cost for engineering & legal review
Chapter 284	Taxation	
§ 284-11	• Earned Income/Net Profits Tax – Collection of delinquent tax	YATB fee schedule
§ 284-25	• Mercantile License – Collection of delinquent tax	YATB fee schedule
§ 284-44	• Business Privilege Tax – Collection of delinquent tax	YATB fee schedule
Chapter 300	Vehicles and Traffic	

Spring Garden Township Master Fee Schedule York County, Pennsylvania

§ 300-7	• Permission for processions & assemblages	No fee
§ 300-33	• Application for accessible parking space (ADA)	\$ 50
§ 300-34	• Residential Parking Permit	No fee
§ 300-47	• Towing & storage charges: storage fee	\$100/day

Chapter 310 Zoning

• Hearings – Zoning Hearing Board – Residential	\$500
• Hearing – Zoning Hearing Board – Non-Residential	\$750
• Use Certificates	\$ 50
• Zoning Permits	\$ 35
• Zoning Ordinance Amendments/Rezoning Applications	\$1,500

Development Permit Extension Act fees

• Extension approval – 25% of original application fee	\$5,000 max
• Approval Verification – Residential	\$100
• Approval Verification – Non-Residential	\$500

Parks and Recreation Rentals

(Res. 2011-08)

• Recreation/Baseball field	
▪ General Field Rental	\$15 for each 4-hours of use
▪ Majority Resident Team	\$10 for each 4-hours of use
• Park Picnic Pavilion and facilities	
▪ Township Resident	\$ 20 permit fee
▪ Non-Resident of Township	\$ 50 permit fee
▪ Charge for trash removal by Twp. Staff post event	Same as Non-Residential Rate
▪ Charge for cleaning of facilities post event by Twp. Staff	Same as Non-Residential Rate
▪ Repair of facilities including plumbing	Actual cost

Police Contracted Services

• Police Officer	Fees per applicable overtime compensation rate + ancillary employment costs
• Police vehicle (cruiser)	\$ 60/hr./cruiser
• Police vehicle (pickup truck)	\$ 65/hr./cruiser

Public Works Department Labor and Equipment

• Labor fees per applicable overtime compensation rates plus ancillary employment costs	
• Equipment	
▪ Barricade rental (small parades, block parties)	\$ 30/barricade
▪ Barricades (lost, stolen, replacement)	\$220/barricade
▪ Pickup Truck	\$ 60/hr.
▪ Large Dump Truck	\$100/hr.
▪ Small Dump Truck	\$ 90/hr.
▪ Street Sweeper	\$150/hr.
▪ Flush Truck	\$175/hr.
▪ Sewer Camera Truck	\$150/hr.

Return of Licensed Dog (3 P.S. 459-302)

• Fee per 3 rd -party agreement plus all other expenses incurred by the Township by reason of the detention and return of the dog(s) (Res. 2005-17)	
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York County, Pennsylvania**

Right to Know Fees and Expenses

- Copies – apply to any copy made of a redacted document requested to be inspected \$0.25/single side of page
- Certification of record \$ 10/record + notary fees
- Specialized documents Actual cost
- Facsimile/audio/video/other media Actual cost
- Conversion to Paper – lesser of fee for duplication on paper or the fee for duplication in the original media unless the requester specifically requests for the record in the more expensive medium
- Postage fees Actual mailing cost

Township Liens

(Res. 2014-19)

- Interest rate to be applied to any and all liens filed by the Township, 10% per annum